

**PROCEEDINGS OF THE BOARD MEETING OF THE  
LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD  
LTC – Lakeshore Conference Room, Cleveland  
December 21, 2016**

Board Present: Chappy, Hildebrandt, Kluss, Lukas, Pohlman, Sheehan, Vasquez, Parrish

Board Absent: Crowley

Staff Present: Lanser, Soodsma, Gossen, Dodge, Dross, Semph, Thillman, Kotajarvi, Janairo, O’Connell,  
Mirecki, Zahn, Staszak, Keehan

Guests Present: Grunewald, Schafer, C. Pohlman

**Call to Order**

The meeting of the Lakeshore Technical College District Board was called to order by Chair Sharon Chappy at 3:30 pm. It was reported that this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law.

**Public Input**

No public input was given.

**Connections**

The Board discussed ways in which they connected with the college and the community. Jim Parrish arrived at 3:33 pm.

**Linking and Learning**

Peter Thillman, VP of Workforce & Economic Development shared with the board LTC’s new Z Lab. Joe Sheehan and Vicky Hildebrandt arrived at 3:35 pm.

**Approval of Minutes**

IT WAS MOVED BY JIM PARRISH AND SECONDED BY DON POHLMAN TO APPROVE THE MINUTES FOR THE NOVEMBER 16, 2016 BOARD MEETING as presented. Motion unanimously carried.

**Policy Governance – postponed to next month**

Board Policies I.C., I.G., and II.A. were reviewed with no revisions. The Board interpretations for the policies were acceptable. The Student Complaints monitoring report was presented and in compliance with Board policies.

**Action Items**

IT WAS MOVED BY DON POHLMAN AND SECONDED BY ROY KLUSS TO APPROVE THE 2015-16 ANNUAL AUDIT as presented. Roll call vote: Chappy, aye; Crowley, absent; Hildebrandt, aye; Kluss, aye; Lukas, aye; Parrish, aye; Pohlman, aye; Sheehan, aye; Vasquez, aye. Motion unanimously carried.

IT WAS MOVED BY VICKY HILDEBRANDT AND SECONDED BY ROY KLUSS TO APPROVE THE 2017-18 BUDGET GUIDELINES as presented. Motion unanimously carried.

**Consent Agenda**

IT WAS MOVED BY ROY KLUSS AND SECONDED BY LOIS VASQUEZ TO APPROVE THE CONSENT AGENDA INCLUDING: CONTRACTS FOR INSTRUCTIONAL SERVICES; PROFESSIONAL CONTRACTS, PAYMENTS OVER \$2,500 AND FINANCIAL MONITORING REPORTS FOR NOVEMBER 2016. Motion unanimously carried.

**Information/Discussion**

Cindy Dross, Chief Financial Officer provide an update on the multi-year capital and debt service plans. President Mike Lanser provided an update on LTC operations and his activities. An update on the District Boards Association was provided. The calendar of upcoming meetings and events was reviewed.

**Other Business**

Agenda items for the January 18, 2017 Board meeting were discussed.

**Adjourn**

IT WAS MOVED BY JOE SHEEHAN AND SECONDED BY JIM PARRISH TO ADJOURN. The motion was unanimously carried, and the meeting was adjourned at 4:56 p.m.

Respectfully submitted,

Roy Kluss  
Secretary/Treasurer